

## IMPORTANT INSTRUCTIONS

*Before filling the form please read these instruction carefully.*

*Note: All questions must be answered fully; incomplete applications are liable to be summarily rejected.*

**A VALID EMAIL ID IS A 'MUST' FOR EACH APPLICANT**

**NO COLUMN SHOULD BE LEFT BLANK IN APPLICATION FORM.**

**DO NOT PRINT ON BOTH SIDES OF THE PAGES OF APPLICATION.**

**PLEASE ATTACH THE DOCUMENTS AS PER THE SEQUENCE OF THE CHECKLIST BELOW**

### LIST OF ENCLOSURES:

1. **Five good quality coloured passport size photographs.** Four of these may be pasted (not stapled) on four spaces provided on different pages of the application form, while the fifth, with your name at the back, may be sent in an envelope along with the application form.
2. **One attested photocopy of each of the following:**
  - (a) Secondary School Certificate (Xth class) & the detailed marks sheet indicating the date of birth.
  - (b) Senior Secondary Examination Certificate (XII Class) and the detailed marks sheet. (The applicants, currently in Class XII or X, will submit the detailed marks sheet for class XI or IX respectively, with the application form, and submit to Nishkam class X or XII results later, when available).
  - (c) Enrollment certificate of the professional course in which admitted/studying. (Applicants from Class X/XII will submit this later, when admitted).
  - (d) Photocopy of marks sheets of the two most recent semester/years examinations passed in the professional course (Not required from class XII students).
  - (e) Receipts showing breakdown of the annual cost of studies (**state item by item: (i) the tuition cost; (ii) refundable charges and (iii) non-refundable charges of the two most recent semester/years. (Do not lump these charges together)**). Information on hostel and mess charges NOT required. Class X/XII students will submit this information upon admission.
  - (f) Documentary proof of Scholarship or Financial Assistance received from any other source, if any. (Question 10 in the form).
  - (g) Photocopies of awards received, if any.
3. **Parents/Guardian's Income Proof**
  - (a) If in service, attach employer's certificate showing gross income and deductions, if any.
  - (b) If paying income tax, attach a copy of latest Income Tax Return.
  - (c) If in business attach a copy of latest Income Tax Return or Affidavit in original stating therein type of business and income thereof duly verified by the Magistrate or any other Competent Authority..
  - (d) If agriculturist, state the acreage owned as well as leased, irrigated acreage, crops grown and total income for the year. Attach certificate from the local revenue authority or Sarpanch.
4. Two self addressed envelopes (25 cm X 11 cm) each bearing postal stamp (s) of Rs. 5/- (Rs. five only)

**Note: (i) Only ATTESTED photocopies of the original certificates should be sent with the application. (ii) If the space provided in the application form is inadequate, attach a separate sheet and refer to the relevant question number. (iii) Immediately upon admission to a professional course, Class XII students must submit to Nishkam all outstanding information, as required above.**

**Please note that if any of the above said documents are not submitted alongwith the application, without a convincing explanation, the application will be treated as rejected without further reference to you.**

**NISHKAM SIKH WELFARE COUNCIL (REGD.)**  
Project Office: Nishkam Bhawan, B-Block, Tilak Vihar, Tilak Nagar, New Delhi-110018  
Tel. : 28336677, 28335577, 28334477, 28333377

**Application form for grant of scholarships by the  
SIKH HUMAN DEVELOPMENT FOUNDATION, Inc. USA.**

*For professional degree course*

**ADMIT CARD**

**\*Roll No.**

**Part-I : For use of Examination Centre Supervisor**

1. : Name of the Candidate Mr./Ms.
2. : Father's name
3. : Home Address
4. : Date of Birth
5. : \*Date and Time of Examination
6. : \*Centre

Paste passport size  
photograph here  
(The candidate  
should write his/her  
name and sign  
across the Photo.)

\*To be given by the office

**(Secretary, Project Committee)**

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Project Office: Nishkam Bhawan, B-Block, Tilak Vihar, Tilak Nagar, New Delhi-110018  
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SIKH HUMAN DEVELOPMENT FOUNDATION, Inc. USA.**

*For professional degree course*

**ADMIT CARD**

**\*Roll No.**

**Part-II : For Candidate**

1. : Name of the Candidate Mr./Ms.
2. : Father's name
3. : Home Address
4. : Date of Birth
5. : \*Date and Time of Examination
6. : \*Centre

Paste passport size  
photograph here  
(The candidate should  
write his/her name and  
sign across the Photo.)

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**(Secretary, Project Committee)**



10. **Past Achievements: Interests & Hobbies.**

(i)	Give particulars of National Talent Scholarship or any other Scholarship/Medal, awarded to you, if any.	
(ii)	Have you won any Medal/Certificate of Merit in sports/athletics? Give details	
(iii)	Do you have you any hobbies? Give details.	
(iv)	Were you rusticated/reprimanded/fined/debarred from appearing in any of the examinations in any year, if so, give details.	

11. **Family background:**

(A) Parents	Father	Mother
(i) Name		
(ii) Education/Technical qualifications		
(iii) Profession (if employed/working)		
(vi) Professional/Vocational address		
(v) Gross Family Income (Monthly and Annual) See item 3(a), (b) and (c) under List of Enclosures at next page		
(vi) Amount of income/wealth tax paid last year, if any. (Provide documentary proof)		
(B) Brothers/Sisters, Indicate:	Brother	Sister
(i) Name	(i)  (ii)	(i)  (ii)
(ii) Age	(i)  (ii)	(i)  (ii)
(iii) If College student, state class, course of study and tuition fees paid	(i) Class/Course of study: _____ Tuition fee: _____ (ii) Class/Course of study: _____ Tuition fee: _____	(i) Class/Course of study: _____ Tuition fee: _____ (ii) Class/Course of study: _____ Tuition fee: _____

12. **Justification for grant of scholarship**

- (i) State in less than 200 words; (a) why you need this scholarship; and (b) what is your goal in life. **Attach a sheet of paper to answer these two questions. Please write your Roll Number and Name on this sheet also.**

- (ii) Are you getting/expecting financial assistance from any other source? If so, give particulars, including the amount and duration of such assistance.

Received/expected Assistance	Duration	Amount
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**Reference :** Give name, address, phone number and e-mail address (if available) of two persons (not close relatives) who know you well and can provide information about you.

1.	2.
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### Declaration/Undertaking :

I hereby declare and affirm that the information given above is correct, and no material information has been withheld/concealed. I also confirm that once I start earning, I would regularly contribute funds to support SHDF's scholarships program. I will also maintain my e-mail account to be able to remain in touch with Nishkam, SHDF and others.

### Signature of Father/Guardian

### Signature of Applicant

Name :

Name :

Date :

Date :

### List of Enclosures:

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- 2. One attested photocopy of each of the following:**
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**Note:** (i) Only **ATTESTED** photocopies of the original certificates should be sent with the application. (ii) If the space provided in this form is inadequate, attach a separate sheet and refer to the relevant question number. (iii) Immediately upon admission to a professional course, Class XII students must submit to Nishkam all outstanding information, as required above.

## REPORT FROM COLLEGE AUTHORITIES

**Part A.** (to be filled by the student)

**Name of the student:** \_\_\_\_\_

**Father's Name:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_

\_\_\_\_\_

**Email ID:** \_\_\_\_\_ **Phone No.** \_\_\_\_\_

Student to affix his/her recent photograph and then get it attested by the Principal/Head of Deptt.

**Part B.** (to be filled by the College Authorities)

<b>College/Institute Roll no.</b>	
<b>Family's Annual Income as per College/Institute Record</b>	
<b>Name &amp; Address of the College/Institute</b>	
<b>Name &amp; Phone No. of the Principal/ Head of Deptt.</b>	
<b>E-mail Address of the Principal/Head of Deptt.</b>	
<b>Course in which the student is studying at present</b>	
<b>Duration of the course/ No. of semesters/years</b>	
<b>Year of admission</b>	
<b>Year/Semester in which studying at present</b>	
<b>Attendance during the period under report (percent)</b>	
<b>Given fee concession? If so, the amount per month.</b>	
<b>If yes, on what grounds</b>	
<b>Receiving financial aid/ scholarship from any other Individual/Organisation</b>	Yes/No
<b>If yes, name of the organisation, amount per year and duration</b>	
<b>Conduct (Satisfactory/Not satisfactory)</b>	

(Principal/ Head of Deptt.)

(Stamp of the Institution)

**Academic Record of (Full name of the student) for the**  
**Two Most Recent Semesters**

Year	Semester	Maximum no. of marks	Marks obtained	Month & Year of passing	Total no. of students in the class	Position of the student in the class	Subject(s) in which required to reappear
1	I						
	II						
2	III						
	IV						
3	V						
	VI						
4	VII						
	VIII						

**Details of Fees etc. paid to the College/Institute**

Year	Semester	Re-fundable Deposits	Tuition Fees	Hostel Charges	Other non-refundable charges	Total
1	I					
	II					
2	III					
	IV					
3	V					
	VI					
4	VII					
	VIII					

Additional information, if any, \_\_\_\_\_

Certified that the above information in respect of \_\_\_\_\_  
(Roll no. \_\_\_\_\_), S/o, D/o \_\_\_\_\_ is as per official record of the College/Institution and has been provided to facilitate grant of scholarship from Sikh Human Development Foundation, U.S.A.

Date \_\_\_\_\_

(Principal/ Head of Deptt.)

Place \_\_\_\_\_

(Stamp of the Institution)

**Note: The application will be summarily rejected if the student fails to furnish complete details and documentary evidence, for at least the two most recent semesters, in respect of marks obtained, tuition fees and non-refundable charges (excluding hostel charges)**

**NISHKAM SIKH WELFARE COUNCIL (REGD.)**

*(For office use only)*

1. Application found in order. **Admit.** Roll number assigned is \_\_\_\_\_.
2. Application by a XII class student. Family income and marks secured in XI class satisfy the provisional eligibility criteria. **Admit provisionally.** Roll number assigned is \_\_\_\_\_ (Provisional – class XII).
3. Application is not complete in all respects, but the applicant is prima facie eligible. **Admit provisionally.** Roll number assigned is \_\_\_\_\_ (Provisional). The applicant should be asked to urgently provide the following additional information and documentation.
  - ( ) (i) (in case of father being an agriculturist) he should state the acreage of land owned and leased, whether irrigated or un-irrigated, crops grown and total income for the preceding year. A certificate from the local revenue authority regarding the land owned and leased is required.
  - ( ) (ii) marks obtained in previous two semesters must be confirmed by college authorities.
  - ( ) (iii) cost of studies not disaggregated as is required into tuition fees, compulsory non-refundable charges; etc. etc.

[Note: A letter to this effect must be promptly sent to the students and he/she should be asked to provide the requested information/documentation at the time of written test. In any case complete all information must come in before or by the interview date, failing which the application should be rejected.]

4. The applicant does not satisfy the eligibility criteria. Therefore, **Rejected. State the reasons here:**
  - ( ) Family income is above the maximum threshold of Rs. 150000/- p.a. (Rs. \_\_\_\_\_ per year)
  - ( ) the marks scored in the previous year are below the minimum threshold of 60% marks.( \_\_\_\_\_ percent)
  - ( ) the report from the college authorities is missing or is carelessly filled or contradictory or incomplete.
  - ( ) the application is vague, and carelessly filled or incomplete in disregard of the instructions; in other words, the applicant has not shown due diligence in filling up the application form.

**A rejection letter should be sent to the applicant, stating the reasons for rejection.**

Scrutinizing Officer (Name and Signature)

**Nishkam Sikh Welfare Council (Regd.)**

*Date:* \_\_\_\_\_